



THE CREDENTIALING CLINIC

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HORTY  SPRINGER

Jointly sponsored by the University of Pittsburgh School of Medicine
Center for Continuing Education in the Health Sciences and HortySpringer Seminars.

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Topics

The Credentialing Clinic is an interactive problem-solving workshop that is designed to give registrants an opportunity to work through the credentialing problems they face every day. Guided by attorneys whose practice is devoted to helping hospitals, medical staff leaders and Board members, The Credentialing Clinic combines “credentialing lessons” with active participation in solving many challenging issues, including:

Legal Protections for Medical Staff Leaders

- What protections are afforded to your medical staff leaders to protect them from legal liability? (federal and state protections)
- Bolstering the legal protections in the medical staff bylaws and application forms

Processing Initial Applications

- How to successfully utilize the concept of “eligibility”
- Raising the bar on eligibility criteria
- How does employment affect credentialing decisions?
- Identifying and addressing “red flags” on applications
- Asking the right questions – getting meaningful references
- How much weight should you give to malpractice claims?
- Incorporating an evaluation of ACGME competencies into your process to comply with Joint Commission requirements

Reappointment

- How to ensure that your reappointment process is meaningful rather than a rubber stamp
- How does the Joint Commission’s requirements for ongoing professional practice evaluation impact your reappointment/reappraisal process?
- Conditional reappointment – a useful tool
- Creative solutions to address low volume practitioners
- What to do when health issues – including aging – are identified at reappointment
- Dealing with the disruptive practitioner

Allied Health Professionals

- Know what Medicare and accreditation agencies require for these practitioners
- Who is doing what in your hospital?
- Are they qualified? How do you know?
- Should all AHPs be granted privileges?
- What do you consider when renewing privileges and scope of practice?
- Due process rights for AHPs: Necessary? Mandatory?

Managing Clinical Privileges Challenges

- Privileges that cross specialty lines (“turf” battles)
- Privileges for new procedures – who decides what is new?
- Establishing focused professional practice evaluation (FPPE) requirements along with threshold criteria
- Attempts to selectively resign privileges (and limit call responsibility)
- Is it safe to grant temporary privileges on a routine basis?

Performance Improvement and Peer Review Best Practice

- Incorporating the Joint Commission’s Elements of Performance for FPPE for new privileges
- FPPE for new privileges – it’s not just for the medical staff!

Medical Staff Documentation -- Managing the Risks

- What to document and when to document
- Who “owns” the credentials file? The quality file?
- How to provide appropriate access to even the most sensitive information

Sharing Information within Systems

- When corporate structure necessitates information sharing
- What to share
- How to share information safely and preserve the peer review privilege

Participation by all individuals is encouraged. Advance notification of any special needs will help us provide better service. Please notify us at least **two weeks** in advance of the program.

Faculty/Accreditation



SUSAN LAPENTA

Susan is a partner in the law firm of Horty, Springer & Mattern. The firm represents institutional providers, such as hospitals, multihospital systems and health maintenance organizations, nationwide. Ms. Lapenta has worked extensively with hospitals and their medical staffs on peer review investigations and hearings. She has also assisted medical staffs in the revision of bylaws and related projects. Additionally, Ms. Lapenta has served as counsel in litigation stemming from credentialing decisions, including the defense of antitrust claims. Ms. Lapenta has served on the faculty of the American College of Obstetricians and Gynecologists and currently serves on the faculty of the American Association for Physician Leadership. She is a member of the Allegheny County, Pennsylvania and American Bar Associations.



CHARLES CHULACK

B.S., University of Pittsburgh (*cum laude*); M.S.W., New York University; and J.D., Duquesne University School of Law (*magna cum laude*). Mr. Chulack is a partner with Horty, Springer & Mattern, P.C. in Pittsburgh, Pennsylvania, where his work is devoted exclusively to advising hospitals and physician leaders on a wide range of topics, including medical staff issues, medical staff bylaws and associated documents, compliance with federal and state law and regulations and accreditation standards, and employment matters. Mr. Chulack is an editor of the firm's *Health Law Express*, a free weekly e-mail on the latest health law developments. Mr. Chulack also served as an editor for the fourth and fifth editions of the American Health Lawyers Association *Peer Review Guidebook* and has published articles in BNA's *Health Law Reporter*, the *Duquesne Law Review* and the Allegheny County Bar Association's *Lawyer's Journal*.

Presenter Disclosure Statement

All individuals in a position to control the content of this education activity are required to disclose all relevant financial relationships with any proprietary entity producing, marketing, re-selling, or distributing health care goods or services, used on, or consumed by, patients.

Who Should Attend?

- Credentials Committee members
- Medical Staff Officers
- VPMAs, CMOs
- Department Chiefs
- Medical Staff Professionals
- Management involved in credentialing
- Board and Medical Staff members who serve on the Professional Affairs, Performance Improvement or Quality Committee

Educational Intent

This program is intended for individuals who are responsible for credentialing and recredentialing. Upon completion of this program, participants should be able to identify legal issues that affect credentialing and should be able to define the benefits of having policies and procedures to address problem practitioners. Participants should also gain insight into the process and procedure for the credentialing and recredentialing of physicians and allied health professionals.

Continuing Education Credit

This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint provider-ship of the University of Pittsburgh School of Medicine and HortySpringer Seminars. The University of Pittsburgh School of Medicine is accredited by the ACCME to provide continuing medical education for physicians.

The University of Pittsburgh School of Medicine designates this live activity for a maximum of 11.25 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Other healthcare professionals are awarded 1.125 continuing education units (CEUs) which are equal to 11.25 contact hours.

NAMSS Accreditation

This course has been approved for National Association of Medical Staff Services (NAMSS) continuing education credit. Accreditation of this educational content in no way implies endorsement or sponsorship by NAMSS. This program is hereby awarded 11 NAMSS continuing education credits.

HORTY SPRINGER

2017/2018

SEMINARS

This schedule is subject to change.

November 16-18, 2017

JW Marriott Phoenix Desert Ridge Resort and Spa | Phoenix

- The Complete Course for Medical Staff Leaders
- The Advanced Roundtable for Physician Leaders
- The Peer Review Clinic
- **The Credentialing Clinic**
- Strategies for Managing Physician Health, Conduct, and Leadership Conflicts

For reservations, please call 480-293-5000. Room Rate: \$235

February 1-3, 2018

The Ritz-Carlton | Naples

- The Complete Course for Medical Staff Leaders
- The Advanced Roundtable for Physician Leaders
- The Peer Review Clinic
- **The Credentialing Clinic**

For reservations, please call 239-598-3300. Room Rate: \$479

March 1-3, 2018

JW Marriott Austin | Austin

- The Complete Course for Medical Staff Leaders
- The Peer Review Clinic
- Strategies for Managing Physician Health, Conduct, and Leadership Conflicts
- Physician-Hospital Contracts Clinic

For reservations, please call 844-473-3959. Room Rate: \$309

April 12-14, 2018

JW Marriott Washington, DC | Washington, DC

- The Complete Course for Medical Staff Leaders
- The Advanced Roundtable for Physician Leaders
- The Peer Review Clinic
- **The Credentialing Clinic**

For reservations, please call 800-393-2503. Room Rate: \$339

Hotel Reservations

All registrants are responsible for making their own hotel reservations. Special group room rates have been established for HortySpringer registrants. The special group rate rooms are available until 30 days from the seminar date, or until the room block sells out, whichever comes first. Within 30 days of the program, you may not be able to get rooms or receive the special rate.

800-245-1205 • www.hortyspringer.com

Seminar Schedule

Day One

6:30 TO 8:00 AM –
Registration & Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Day 1 Adjourns
5:30 TO 6:30 PM – Informal Reception

Day Two

7:00 TO 8:00 AM –
Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Day 2 Adjourns

Day Three

7:00 TO 8:00 AM –
Continental Breakfast
8:00 AM TO NOON – Seminar Session
9:45 TO 10:00 AM – Break
NOON – Seminar Adjourns

Registration

\$1,595 Individual
\$4,950 for team of four
\$950 for each additional registrant after
a team of four registration

The registration fee includes:

- One-year access to HortySpringer Central
- Access online to forms, policies, sample bylaws language and more

How to Register

(Registration form can be found online at www.hortyspringer.com)

Fax 412-687-7692

Phone 800-245-1205

Mail HortySpringer Seminars
4614 Fifth Avenue
Pittsburgh, PA 15213

Online www.hortyspringer.com

Registration

THE CREDENTIALING CLINIC

Hospital Name _____
Street Address _____
City/State/Zip _____
Phone # _____ Fax # _____
Contact Person _____
Title _____
E-Mail _____

NAMES OF REGISTRANTS

(Please give full names and titles as you would like them to appear on name tags.)

1. Name/Degree/Title _____
E-Mail _____
Date Attending _____
2. Name/Degree/Title _____
E-Mail _____
Date Attending _____
3. Name/Degree/Title _____
E-Mail _____
Date Attending _____
4. Name/Degree/Title _____
E-Mail _____
Date Attending _____

PAYMENT

(\$1,595 Individual; \$4,950 for a team of four, \$950 for each additional registrant after a team of four registration)

☐ Visa ☐ Mastercard ☐ American Express
Card Number _____ Security Code _____ Exp. _____
Name on Card _____

☐ Check enclosed. *(Please make payable to HSM Enterprises)*

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How did you hear about this HortySpringer seminar?

☐ E-Mail Marketing ☐ Brochure ☐ Colleague ☐ Other _____

HOW TO REGISTER

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