

**DAY 1**

7:00 TO 8:00 AM – BREAKFAST

8:00 TO 4:30 PM – SEMINAR SESSION

8:00 TO 10:00 AM –

- Credentialing Jeopardy
- Credentials Committee Meeting Agenda
  - o Applications of Dr. Hotmas and Dr. Sconder

10:00 TO 10:15 AM – BREAK

10:15 AM TO 12:00 PM –

- Take Home Tips Credentialing
  - o Develop Good Policies
  - o Align Your Contracting and Credentialing Processes
  - o Develop and Use Threshold Eligibility Criteria
  - o Use Waivers Sparingly
  - o Don't Process Incomplete Applications
  - o Manage Misrepresentations and Omissions
  - o Use the Telephone
  - o Speak No Evil Has a Cost
  - o Make Reappointment Meaningful
  - o Consider Delegated Credentialing
  - o Automatic Relinquishment

12:00 TO 12:30 PM – LUNCH (BOXED LUNCH PROVIDED)

12:30 TO 2:15 PM –

- Credentials Committee Meeting
  - o Review & Approval of Meeting Minutes
  - o Conflicts of Interest
  - o Dr. Meddleson Access to Credentials File
  - o Legal Protections

2:15 TO 2:30 PM – BREAK

2:30 TO 4:00 PM –

- Clinical Privileges
  - o Introduction & Privileging Bingo

- o Temporary Privileges
- o Dr. Angie O. Graham Case Study (Criteria for Privileges)
- o Walt Wiley, M.D. Case Study (Privileges for New Procedures)
- o Agnes Giles, M.D. Case Study (Privileges that Cross Specialty Lines)
- o Telemedicine

4:00 TO 4:30 PM –

- Wheel of Misfortune

4:30 PM – DAY 2 ADJOURNS

**DAY 2**

7:00 TO 8:00 AM – BREAKFAST

8:00 TO 12:00 PM – SEMINAR SESSION

8:00 TO 8:45 AM –

- I Wish I Had Your Bylaws

8:45 TO 9:45 AM –

- Credentialing and Privileging APPs and DPs

9:45 TO 10:00 AM – BREAK

10:00 TO 10:30 AM –

- Dealing with Disruptive Behavior

10:30 TO 11:00 AM –

- Practitioner Health

11:00 TO 11:45 AM –

- Systems Credentialing

11:45 TO 12:00 PM –

- Final Tips

12:00 PM – SEMINAR ADJOURNS

**Please Note:** The attire for the seminar sessions is casual and comfortable.