

DAY 1

7:00 TO 8:00 AM – BREAKFAST

8:00 AM TO 3:30 PM – SEMINAR SESSION

8:00 TO 10:00 AM –

- Credentialing Jeopardy
- Credentials Committee Meeting Agenda
 - o Applications of Dr. Hotmas and Dr. Sconder

10:00 TO 10:15 AM – BREAK

10:15 AM TO 12:00 PM –

- Take Home Tips on Credentialing
 - o Develop Good Policies
 - o Align Your Contracting and Credentialing Processes
 - o Develop and Use Threshold Eligibility Criteria
 - o Use Waivers Sparingly
 - o Automatic Relinquishment
 - o Don't Process Incomplete Applications
 - o Manage Misrepresentations and Omissions
 - o Use the Telephone
 - o Speak No Evil Has a Cost
 - o Make Reappointment Meaningful

12:00 TO 1:00 PM – LUNCH (*PROVIDED*)

1:00 TO 2:15 PM –

- Clinical Privileges
 - o Introduction & Privileging Bingo
 - o Temporary Privileges
 - o Dr. Angie O. Graham Case Study (Criteria for Privileges)
 - o Walt Wiley, M.D. Case Study (Privileges for New Procedures)
 - o Agnes Giles, M.D. Case Study (Privileges that Cross Specialty Lines)

2:15 TO 2:30 PM – BREAK

2:30 TO 2:45 PM –

- Clinical Privileges (*cont.*)
 - o Telemedicine

2:45 TO 3:30 PM –

- Wheel of Misfortune

3:30 PM – DAY 1 ADJOURNS

DAY 2

6:00 TO 7:00 AM – BREAKFAST

7:00 TO 11:00 AM – SEMINAR SESSION

7:00 TO 8:35 AM –

- Credentials Committee Meeting
 - o Review & Approval of Meeting Minutes
 - o Dr. Meddleson Access to Credentials File
 - o Legal Protections

8:35 TO 9:15 AM –

- I Wish I Had Your Bylaws

9:15 TO 9:30 AM – BREAK

9:30 TO 10:15 AM –

- Credentialing and Privileging APPs and DPs

10:15 TO 10:45 AM –

- System Credentialing

10:45 TO 10:00 AM –

- Final Tips

11:00 AM – SEMINAR ADJOURNS

Please Note: The attire for the seminar sessions is casual and comfortable.